



Date:1-03-2024

## School of Management & Commerce Master of Business Administration

### Instructions and schedule for Corporate Internship and Project work

The span of the corporate internship and project work is 16 weeks. Students are expected to attend for review meetings as per the schedule, which is mandatory. Each review is for 20 marks.

A supervisor will be allotted to all the students, and the students should meet the supervisor twice in a month other than the scheduled review meetings, and update the progress and get the suggestions.

A PRC will be constituted in the department where dean & HoD are the part of the committee. Any request for change of project shall have to be routed through the respective guide furnishing the valid reasons and to be submitted to the committee for approval. This is allowed only before 45 days from the date of abstract submission.

### Schedule of reviews

1. Acceptance of the project	06-03-2024
2. Abstract Acceptance	11-03-2024
3. Review-1	29-04-2024
4. Journal/conference paper submission	15-05-2024
5. Review-2	08-07-2024
6. DRC review	15-07-2024
7. Final Project report submission	20-07-2024
8. External Viva voce	31-07-2024

Continuous evaluation carries weightage and in the process students are required to report to their supervisors every 1<sup>st</sup> & 3<sup>rd</sup> Saturday of the month. If a holiday falls on Saturday, students should meet their supervisors on the following Monday.

### Distribution of marks

1. Acceptance of the project	
2. Abstract Acceptance	
3. Review-1	20 Marks
4. Review-2	20 Marks
5. DRS review	20 Marks
6. External Viva voce	40 Marks

**Project report** 100 Marks (6 credits)

**Internship Report** 100 Marks (6 credits)

Submitting for your kind approval

  
01.03.2024  
Dr. Nirmal Gunupudi

HoD (MBA)

  
Dr. M. Anjaneyulu IDAS,

Registrar & Dean (SoMC)

Vice Chancellor

